



Furniture Package for:

Prospect Heights Fire Protection District Station 9

10 East Camp McDonald Road
Prospect Heights, IL 60070
March 4, 2026

Sealed bids will be received at the Prospect Heights Fire Protection District's office located at 10 E. Camp McDonald Rd., Prospect Heights, IL 60070 until 11:00 A.M. prevailing local time on Tuesday, March 31, 2026.

Sealed bids may be submitted in person, by U.S. Mail, or other delivery

All questions shall be directed to Megan Harte (meganh@845designgroup.com) by Tuesday, March 10, 2026.

Prepared by:



106 Calendar Ct., #131
La Grange, IL 60525

LEGAL NOTICE

The Prospect Heights Fire Protection District, Cook County, Illinois, invites sealed bids for the following project(s): Prospect Heights Fire Protection District Firehouse Renovation Furniture (**FURNITURE ONLY**). Sealed bids will be received at the Prospect Heights Fire Protection District's office located at 10 E. Camp McDonald Rd., Prospect Heights, IL 60070 until 11:00 A.M. prevailing local time on Tuesday, March 31, 2026. Sealed bids may be submitted in person, by U.S. Mail, or other delivery. Specifications for the desired furniture is available from Megan Harte at 845 Design Group P.C. and can be requested via email at MeganH@845designgroup.com or 708.218.9974. Any questions regarding the specifications are to be directed to the architect, Megan Harte, whose contact information is contained in this notice. Bidders are required to comply with all applicable laws including those related to employment of labor and the payment of local prevailing wage rates. The Prospect Heights Fire Protection District reserves the right to reject any and all bids and to select which, in its' opinion, is most advantageous bid to the Prospect Heights Fire Protection District.

Prospect Heights Fire Protection District
Published March 4, 2026

1 INTRODUCTION

Prospect Heights Fire Protection District (“Owner”) is seeking proposals from qualified firms to supply and deliver the item(s) identified in Table 1 below for a 13,900 sf renovation of a single-story fire station. Item(s) are to be delivered to the location specified in section 2.5.

OWNER: Prospect Height Fire Protection District
 10 E. McDonald Road
 Prospect Heights, IL 60070
 Chief Drew Smith
 Phone: (224) 318.1720

ARCHITECT: 845 Design Group, PC
 106 Calendar Avenue, #131
 LaGrange, IL 60525
 Megan Harte, AIA, NCARB EDAC, LEED AP
 Phone: (708) 218.9974

Table 1 – Package Items Summary

Item Number	Item Description	Quantity
TYP1	140 sf Private Office	2
TYP2	40 sf Fire Prevention Work Station	1
TYP3	100 sf Private Office	1
A1	72”w X 36”h Glass magnetic whiteboard	2
A2	60”w X 48”h Glass magnetic whiteboard	3
C1	Upholstered ergonomic task chair	19
C2	Metal shop stool with back	1
C3	4-leg metal guest chair, upholstered back and seat with wider width & fixed arms	7
C4	Upholstered leather recliner	8
C5	Polyshell task chair with 5-star base and fixed arms	8
C6	Nesting chair with fixed arms and casters, upholstered seat and mesh back	23
C7	Polyshell stackable chair with sled or 4-leg base	4
C8	Outdoor Adirondack chair	2
C9	Outdoor dining chair	8
C10	Folding chair with wall mount	1
L1	Task lamp	8
M1	Dual monitor arm	5
P1	Mobile pedestal file (box/file)	8
PM1	Power module (grommet)	8
ST1	Credenza with sliding doors and open storage (90”w x 20”d x 26”h)	1
T1	36” diameter table with pedestal base	1
T2	48” diameter table with pedestal base	1
T3	60”w X 60”w outdoor dining table	1

2 GENERAL CONDITIONS

2.1 Site Address

2.1.1 The address of the building is provided below. Further information on delivery is in section 2.5.1

Prospect Heights Fire Protection District- Station 9
 10 E. McDonald Road
 Prospect Heights, IL 60070

2.2 Contractor shall provide all necessary materials, equipment, labor, supervision, and management to provide, deliver, and install items listed in Table 1.

2.3 Delivery Schedule

2.3.1 Coordination with the Owner is required for the delivery of items. Notification of the expected shipment date shall be provided no later than 14 business days prior to shipment.

2.3.2 The contractor shall provide a delivery schedule based on the procurement requirement 7 days after award of the contract.

2.3.3 Estimated delivery schedule based on current construction schedule: Fall 2026.

2.4 Schedule and Order Management

2.4.1 The above delivery schedule is based upon the current construction schedule, which is subject to change. The vendor shall not increase prices for a change in delivery date for up to 30 days due to construction delays.

2.4.2 The awardees actual delivery dates will be confirmed by Owner upon award.

2.4.3 Post-award, the vendor will coordinate delivery prior to beginning any work. Once the dates have been confirmed, modifications to the schedule are subject to written approval by the Owner and the vendor.

2.5 Delivery and Receiving

2.5.1 Delivery and receipt of the proposed items is anticipated to be directed to the location identified below. Confirmation of delivery location will be provided post-award. To coordinate delivery, contact the Owner's point of contact: Drew Smith- Fire Chief, DSmith@phfire.com, 224-318-1720. (Direct Delivery to address detailed in paragraph 2.1.1)

2.5.2 The delivery of items identified in this document shall take place during normal business hours which are defined as: 8:00am to 4:30pm Central Standard Time, Monday through Friday, and excluding Federal Holidays.

2.5.3 Delivery trucks will not be permitted to remain at the loading area. Trucks shall be unloaded, moved from the loading area to the adjacent parking lot, and then brought back to the area if required to haul out any waste, tools, or excess materials.

2.5.4 Labeling of delivered items shall include the Owner's contract number and Owner's purchase order number for identification and reference upon receipt of product.

2.6 Job Site Cleanliness

2.6.1 There are no dumpsters available for vendor use. All vendor trash is to be handled by the vendor and removed from site daily.

2.6.2 The removal of waste and/or excess material shall be conducted through the main entry.

2.7 Assembly, Installation and Final Acceptance

2.7.1 The vendor is required to manage and coordinate delivery and acceptance at the Clinic with the Owner's point of contact.

2.7.2 The vendor is required to define the need for a staging area to accommodate item delivery, if needed. Post-award, this information will be confirmed with the vendor.

2.7.3 On-site assembly and installation of items, and performance of services identified in this document shall take place during normal business hours which are defined as: 8:00am to 4:30pm Central Standard Time, Monday through Friday, and excluding Federal Holidays.

2.7.4 The vendor is required to provide tools, labor and materials to complete assembly and installation of the items detailed in this document. **Union labor is required.**

2.7.5 The vendor shall protect all finished spaces and surfaces as required from delivery to prevent damage. The vendor shall use covering and protection to the extent necessary to prevent damage to finished

spaces. Any damage occurred during delivery is the responsibility of the vendor. The vendor will be responsible for paying and repairing any damage or noted deficiencies to finished spaces and surfaces that occur as a result of the vendor's (or associated sub-contractors) installation.

- 2.7.6 During the entire duration of assembly and installation, the vendor will have a competent representative reachable via phone as the vendor's contact, and to serve as the interface between the vendor and Owner. All instructions provided from Owner to the representative will be binding as if given to the vendor's main contact.

3 GENERAL PERFORMANCE CRITERIA

- 3.1 Contractor shall provide all hardware, connectors, brackets, finish plates, end caps, top caps, blank plates, etc., as required for a complete installation, whether or not specified.
- 3.2 All components shall be of a design, material and workmanship to withstand hard daily usage over an extended life with a minimum of maintenance and repair.
- 3.3 All components must comply with applicable American National Standards Institute (ANSI) Business and Institutional Furniture Manufacturer's Association (BIFMA) standards.
- 3.4 Furniture dealer to provide correct casters based on flooring type. A finish plan is attached.

4 NOTES

- 4.1 The Owner is sales tax exempt. A tax exempt letter/number shall be provided to the selected vendor.
- 4.2 A basis of design has been shown for each furniture item as a reference only, the District is open to other lines/manufacturers so long as they meet the requirements in this document.

Prospect Heights Fire Protection District

TYP1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 2

Rooms: New Chief Office 150, New DC Office 152

Item Name:

140 sf Private Office

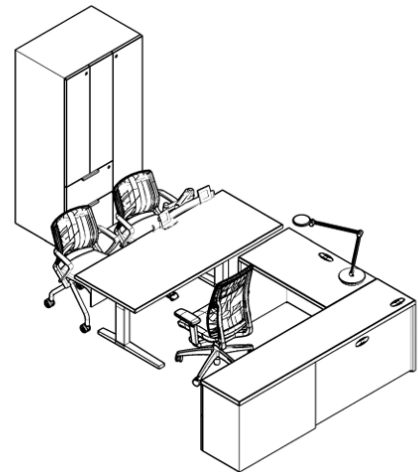
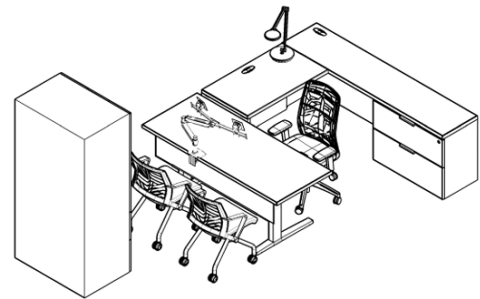
Basis of Design:

Teknion/ Expansion Casegoods

Important Features:

- 70" w x 29" d height adjustable table with modesty panel
- Dual monitor arms
- Power module
- 42" w x 24" d return with full gable end
- Task lamp
- 96" w x 20" d credenza with 36" w lateral file cabinet
- 36" w x 80" h combination storage tower (wardrobe + file storage)
- Lifetime warranty
- Dimensions above may vary 1"-3" +/-

*Picture is for reference only



Finishes:

FINISH: To be selected from manufacturers standard finishes

Prospect Heights Fire Protection District

TYP2

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: New Fire Prevention Workstation 146

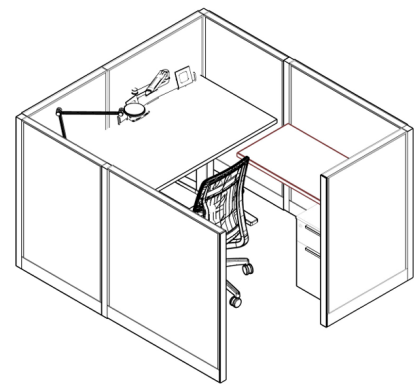
Item Name:
40 sf Fire Prevention Workstation

*Picture is for reference only

Basis of Design:
Teknion- District

Important Features:

- 42" - 48" h upholstered furniture panels
- 64" w x 29" d height adjustable table with modesty panel
- Dual monitor arms
- Power module
- Task lamp
- 42" w x 20" d return
- Mobile pedestal file (b/f)
- Panel mounted coat hook
- Lifetime warranty
- Dimensions above may vary 1"-3" +/-



Finishes:

FINISH: To be selected from manufacturers standard finishes

Prospect Heights Fire Protection District

TYP3

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: New Reception Office 148

Item Name:

100 sf Private Office

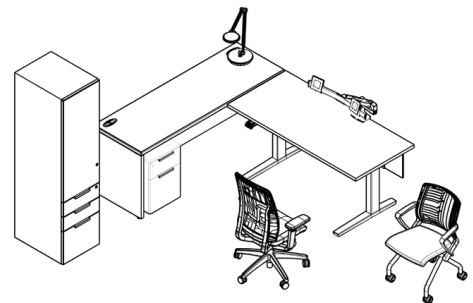
Basis of Design:

Teknion / Expansion Casegoods

Important Features:

- 64" w x 29" d height adjustable table with modesty panel
- Dual monitor arms
- Power module
- Task lamp
- 72" w x 24" d return with full gable ends
- Mobile pedestal file (b/f)
- 24" w x 80" h combination storage tower
- Lifetime warranty
- Dimensions above may vary 1"-3" +/-

*Picture is for reference only



Finishes:

FINISH: To be selected from manufacturers standard finishes

Prospect Heights Fire Protection District

A1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 2

Rooms: New LT Office 100, New Duty Office 102

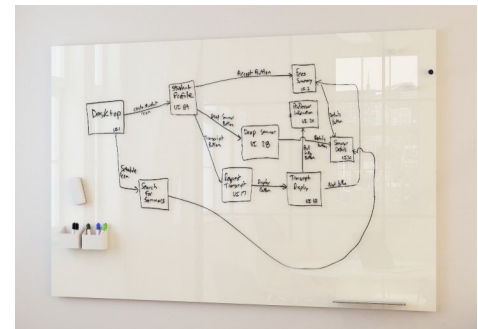
Item Name:

A1 72" w x 36" t Glass Magnetic Whiteboard

*Picture is for reference only

Basis of Design:

Skyline / Glassboard



Important Features:

- Available in 72" w x 36" t
- ¼" min. thickness, tempered glass
- Integrated marker tray
- Accepts magnets
- High-gloss, white
- Minimal frame profile
- Lifetime warranty

Finishes:

FRAME FINISH: n/a

WRITING SURFACE: White

Prospect Heights Fire Protection District

A2

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 3

Rooms: Training Room 139

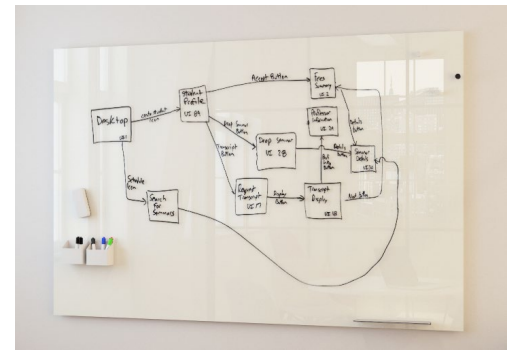
Item Name:

A2 60”w x 48” t Glass Magnetic Whiteboard

Basis of Design:

Skyline / Glassboard

*Picture is for reference only



Important Features:

- Available in 60”w x 48” t
- ¼” min. thickness, tempered glass
- Integrated marker tray
- Accepts magnets
- High-gloss, white
- Minimal frame profile
- Lifetime warranty

Finishes:

FRAME FINISH: n/a

WRITING SURFACE: White

Prospect Heights Fire Protection District

C1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 19

Rooms: New LT Office 100, New Duty Office 102, New Bunk Room 109, New Reception Office 148, New Fire Prevention Workstation 146, New Chief Office 150, New Meeting Room 151, New DC Office 152, New BC Office 153

Item Name:
C1 Ergonomic Task Chair

*Picture is for reference only

Basis of Design:
Sit On It / Novo Task Chair



Important Features:

- Fully Ergonomic
- Upholstered Seat
- Mesh Back (high back)
- Lumbar Support
- Height & Width Adjustable arms
- Adjustable seat depth
- 5-star base with casters
- 300 lb. weight capacity

Finishes:

BASE FINISH: Fog
SEAT FINISH: Grade 5 upholstery, color TBD
MESH FINISH: Fog

Prospect Heights Fire Protection District

C2

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: New EMS Work Area 106

Item Name:

C2 Metal Shop Stool with back

*Picture is for reference only

Basis of Design:

Global Industries / Interion Steel Shop Stool



Important Features:

- 18 ga. Welded steel frame
- Armless
- Backrest, adjustable
- Foot ring
- Vinyl padded seat
- 4 Adjustable legs
- 300 lb. weight capacity
- Must fit at a 36" high work counter

Finishes:

FRAME FINISH: Grey powder coat

UPHOLSTERY FINISH: Black

Prospect Heights Fire Protection District

C3

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 7

Rooms: New Bunk Rooms 111, 112, 113, 114, 116, 118, New Public Lobby 141, BC Bunk 155

Item Name:

C3 4-leg Wider Width Guest Chair

*Picture is for reference only

Basis of Design:

All Seating / Rainbow Chair Wide



Important Features:

- 4-leg Metal frame
- Upholstered seat and back
- Fixed arms
- Slightly wider width
- Glides
- 500 lb. weight capacity

Finishes:

FRAME FINISH: Grey

ARM FINISH: Grey

UPHOLSTRY FINISH: Seat & Back- Grade 5, color TBD

Prospect Heights Fire Protection District

C4

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 8

Rooms: New Dayroom 130

Item Name:

C4 Upholstered Leather Recliner

*Picture is for reference only

Basis of Design:

Fire Station Furniture / Duty Built Pro Plus Theater Style Recliner



Important Features:

- Suitable for heights up to 6'7"
- Full lumbar, leg, and head support
- Cup holder in each arm
- Furniture-grade plywood frame with hardwood seat box
- Leather finish
- 400 lb. weight capacity

Finishes:

UPHOLSTERY FINISH: Black
EMBROIDERY: none

Prospect Heights Fire Protection District

C5

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 8

Rooms: Kitchen 135

Item Name:
C5 Polyshell Task Chair

*Picture is for reference only

Basis of Design:
Allsteel / Inspire

Important Features:

- Polyurethane seat and back
- Plastic frame
- Mid back
- Fixed arms
- 5-star base with casters
- 300 lb. weight capacity



Finishes:

FRAME FINISH: Silver

BASE FINISH: Polymer- Quarry

UPHOLSTERY FINISH: Grade 5, color- TBD

Prospect Heights Fire Protection District

C6

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 23

Rooms: Training Room 139, New Reception Office 148, New Chief Office 150, New DC Office 152

Item Name:

C6 Nesting chair with fixed arms and casters

*Picture is for reference only

Basis of Design:

Sit On It / Movi Nester



Important Features:

- Nesting chair
- Fixed arms
- Upholstered Seat
- Mesh back
- 4-legs with casters
- 300 lb. weight capacity
- Lifetime warranty

Finishes:

BASE FINISH: Black
SEAT FINISH: Grade 5 fabric, color TBD
MESH FINISH: Nickel

Prospect Heights Fire Protection District

C7

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 4

Rooms: New Admin Break Area 144

Item Name:

C7 Polyshell stackable chair

*Picture is for reference only

Basis of Design:

Sit On It / Lumin Multipurpose Chair



Important Features:

- Poly seat and back
- Armless and stackable
- Sled or 4-leg metal base
- 300 lb. weight capacity
- Lifetime warranty

Finishes:

BASE FINISH: Chrome

SEAT AND BACK FINISH: Latte

Prospect Heights Fire Protection District

C8

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 2

Rooms: Patio

Item Name:

C8 Outdoor Adirondack chair

*Picture is for reference only

Basis of Design:

Polywood / Modern Curveback Adirondack Chair



Important Features:

- Weather resistant high density HPDE lumber
- Medium recline
- Average chair height
- 300 lb. weight capacity
- 20-year warranty

Finishes:

FINISH: Sand

Prospect Heights Fire Protection District

C9

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 8

Rooms: Patio

Item Name:
C9 Outdoor Dining Chair

*Picture is for reference only

Basis of Design:
Polywood / Lakeside Dining Side Chair

Important Features:

- Weather resistant high density HPDE lumber
- Average chair height
- 300 lb. weight capacity
- 20-year warranty



Finishes:
FINISH: Slate Gray

Prospect Heights Fire Protection District

C10

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: New BC Bunk 155

Item Name:

C10 Folding Chair with wall mount

*Picture is for reference only

Basis of Design:

Global / Janna



Important Features:

- Wood Frame
- Upholstered seat and back
- foldable
- wall bracket for storage (see plan for mounting location)
- 300 lb weight capacity

Finishes:

FRAME FINISH: Wood- Noce Medio
SEAT AND BACK FINISH: Upholstered- Grade 5,
color TBD

Prospect Heights Fire Protection District

L1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 8

Rooms: New LT Office 100, New Duty Office 102, New BC Office 153

Item Name:

L1 Task Lamp

Basis of Design:

Humanscale / Element Disc LED Task Light

Important Features:

- Bright and energy efficient
- Adjustable arm
- Occupancy sensor

*Picture is for reference only



Note: Task lamp to match Typical 1-3

Finishes:

FINISH: Silver

Prospect Heights Fire Protection District

M1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 5

Rooms: New LT Office 100, New BC Office 153

Item Name:
M1 Dual Monitor Arm

*Picture is for reference only

Basis of Design:
Versa Tables / Heavy Duty Dual Monitor Arm

Important Features:

- Dual monitors support up to 12 lbs. each
- Weight-compensating Spring technology
- Grommet mount to millwork counter



Finishes:
FINISH: Silver or Black

Prospect Heights Fire Protection District

P1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 8

Rooms: New LT Office 100, New Duty Office 102, New BC Office 153

Item Name:
P1 Mobile Pedestal File

*Picture is for reference only

Basis of Design:
Allsteel / Align



Important Features:

- Box/File
- Casters
- Keyed lock
- Counter-weighted
- Powder coated metal casing and fronts

Finishes:
FINISH: Loft

Prospect Heights Fire Protection District

PM1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 8

Rooms: New LT Office 100, New Duty Office 102, New BC Office 153

Item Name:
PM1 Power Module (Grommet)

*Picture is for reference only

Basis of Design:
Mockett/ Power Bar Grommet Mount



- Important Features:**
- 3 power outlets
 - 1 dual USBA+C
 - Grommet Mount

Finishes:
FINISH: White

Prospect Heights Fire Protection District

ST1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: New Dayroom 130

Item Name:
ST1 Credenza with Sliding Doors and Open Storage

*Picture is for reference only

Basis of Design:
JSI / Native

- Important Features:**
- 90" w X 20" d X 26" h
 - Sliding doors and open storage
 - Laminate finish (top & body)
 - Elevated with legs for easy cleaning



Finishes:
LAMINATE FINISH: Mineral
LEG FINISH: Matte Black

Prospect Heights Fire Protection District

T1

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: Admin Break Area 144

Item Name:

T1 36" Diameter Table with Pedestal Base

Basis of Design:

Sit on It / Parallon Table 36" diameter

*Picture is for reference only



Important Features:

- 36" diameter
- Pedestal base or X-base
- Powder-coated metal finish with laminate top
- Knife edge

Finishes:

BASE FINISH: Silver

TOP FINISH: Laminate- Classic Linen

Prospect Heights Fire Protection District

T2

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: New Meeting Room 151

Item Name:

T2 48" Diameter Table with Pedestal Base

*Picture is for reference only

Basis of Design:

Sit on It / Parallon Table



Important Features:

- 48" diameter
- Powder-coated metal finish with laminate top
- Pedestal Base (disc, x-base)
- Knife edge

Finishes:

BASE FINISH: Silver

LAMINATE FINISH: Neo-walnut

Prospect Heights Fire Protection District

T3

10 E. McDonald Road
Prospect Heights, IL 60070

Project: Prospect Height Fire Protection District- Station 9

Issue Date: March 4, 2026

Total Quantity: 1

Rooms: Patio

Item Name:
T3 Outdoor Dining Table

*Picture is for reference only

Basis of Design:
Polywood / Farmhouse Trestle Dining



Important Features:

- 60" w X 60" w
- Weather resistant high density HPDE lumber
- Accommodates 8 seats
- 250 lb. weight capacity
- Umbrella hole

Finishes:
FINISH: Slate Grey

